

## Person Specification

### Assistant Headteacher

	Essential	Desirable
Education/training	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• First degree or equivalent in a relevant subject.</li> </ul>	<ul style="list-style-type: none"> <li>• Further post-graduate qualification</li> <li>• NPQSL</li> </ul>
Experience	<ul style="list-style-type: none"> <li>• Substantial successful teaching experience at primary level.</li> <li>• Evidence of successful subject area leadership and management, (including leading curriculum development, developing school policy and monitoring and evaluating progress).</li> <li>• Experience of monitoring teaching and learning</li> </ul>	<ul style="list-style-type: none"> <li>• Expertise in leading and managing a core subject or subjects.</li> <li>• Experience of managing a team or phase.</li> <li>• Experience of developing and leading staff development programmes for teachers and other staff.</li> <li>• Evidence in successful implementation of whole school initiatives.</li> <li>• Significant experience of teaching in more than one key stage.</li> </ul>
Aptitude and skills	<ul style="list-style-type: none"> <li>• The ability to create a motivating and safe learning environment for all students.</li> <li>• The ability to communicate positively with parents/carers and outside agencies</li> <li>• The ability to work as part of a team and to develop and maintain positive relationships with teaching and other support staff.</li> <li>• Good level of ICT skills.</li> <li>• Excellent time management skills and the ability to prioritise and meet deadlines under pressure.</li> <li>• Good communication skills when both writing and speaking</li> </ul>	
Personal qualities	<ul style="list-style-type: none"> <li>• Enthusiasm for and commitment to the achievement of the school's overall vision for success at all levels.</li> <li>• A positive role model for students</li> <li>• Patience, sensitivity and understanding, with the ability to remain calm in stressful situations.</li> <li>• Open to change, flexible, adaptable, results orientated and able to prioritise, resilient under pressure.</li> </ul>	